



Module 01 – ProjectPro Basic
Chapter 17
FA PURCHASES WITH JOB

Date	Version	ProjectPro Version	Author
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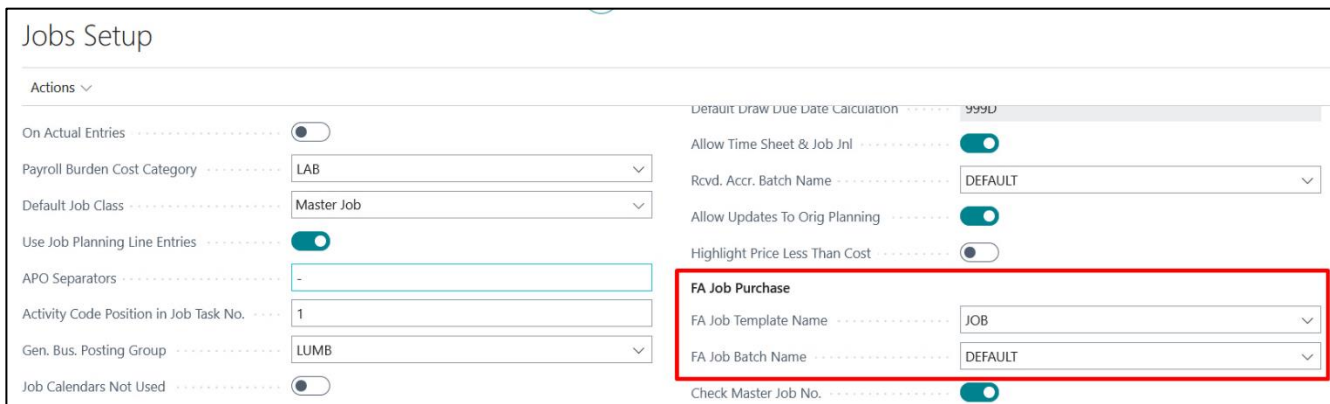
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INTRODUCTION

An asset purchase is when either a single asset or group of assets is purchased, and both the buyer and seller remain owners of their separate businesses. The buyer purchases individual assets such as equipment, fixtures, leaseholds, or licenses.

PURCHASE FIXED ASSETS WITH JOB

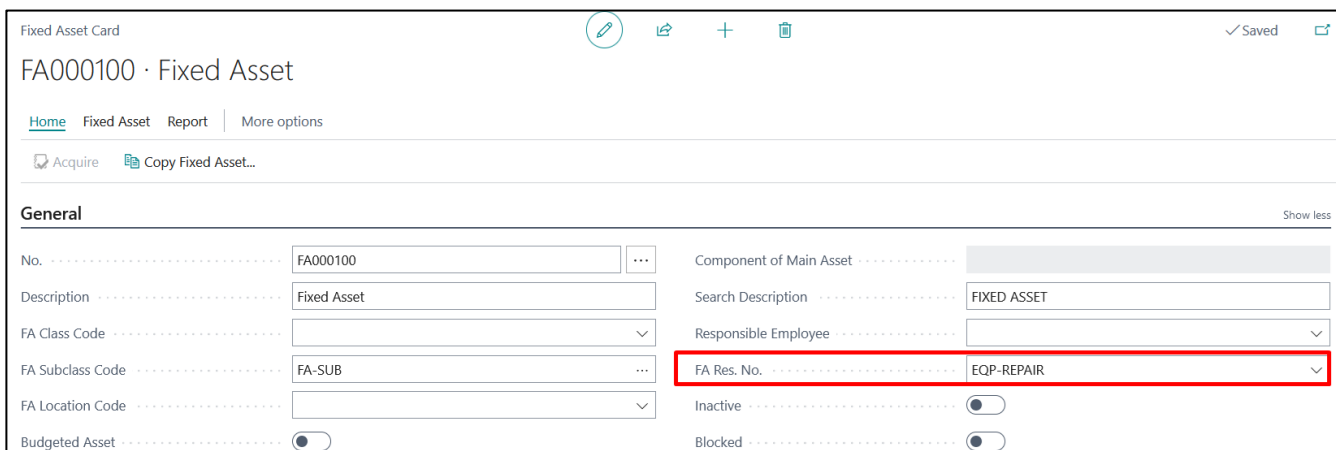
To purchase an FA with job, there are two setups that need to be completed on the Job Setup's General fast tab, see below. These setups are used at the backend for smooth posting and transaction flow.



- **FA Job Template Name** – Define a job journal template for any FA transaction linked to a job.
- **FA Job Batch Name** – Define the job journal batch available under the defined template above.

On the fixed asset card, which needs to be purchased, define the resource (Type = Machine or Expense) under “FA Res. No.” field on general tab.

This resource will function as an equipment when a job usage is posted.



When a resource is tagged on the FA card as above, it automatically updates the FA no. on the related resource card as well under “Res. FA No.,” see below.

ProjectPro Basic – FA Purchases with Job

Resource Card

EQP-REPAIR · Equipment Repair

Home Resource Report Related Automate Fewer options

Create Time Sheets...

General Show less

No. EQP-REPAIR	Last Date Modified 7/17/2023
Name Equipment Repair	Employee No.
Type Machine	Use Time Sheet <input type="checkbox"/>
Base Unit of Measure EA	Time Sheet Owner User ID
Search Name EQUIPMENT REPAIR	Time Sheet Approver User ID
Resource Group No.	Res. FA No. FA000100
Blocked <input type="checkbox"/>	No. Of Active Jobs 0
Privacy Blocked <input type="checkbox"/>	Default Job Task No.

Create a Purchase Quote/Purchase Order, select FA No. on the purchase lines.

Place a checkmark on “FA Job Usage” and enter the “FA Job No.,” “FA Job Task No.,” and “FA Segment Code” (if required).

Purchase Quote

PQ-0001 · Office Max

Home Prepare Print/Send Request Approval Quote More options

Make Order Release Archive Document Get Job Planning Line

Order Date 9/27/2023 Status Open

Lines **Manage** Functions Line

New Line Delete Line Select items...

Type	No.	Line Discount %	Line Amount Excl. Tax	Rate... Appl...	FA Job Usage	FA Job No.	FA Job Task No.	FA Segment Code	Qty. to Assign	Qty. Assigned
→ Fixed Asset	FA000100		10,000.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	J00060	CONTRACTS		0	-

Make Order from Purchase Quote, to view updated details on Purchase Order, or directly create a PO with details as below.

ProjectPro Basic – FA Purchases with Job

Purchase Order ✓ Saved

PO-50163 · Office Max

Home Prepare Print/Send Request Approval Order More options

Document Date: 9/27/2023 Subcontract No.:

Vendor Invoice No.: T0129182 Draw No.:

Vendor Shipment No.:

Job Purchaser: Gen. Bus. Posting Group: LUMB

Job Manager: Status: **Open**

Lines Manage Line Functions Order

Type	No.	Gen. Bus. Posting Group	Gen. Prod. Posting Group	Job Cost Category	FA Job Usage	FA Job No.	FA Job Task No.	FA Segment Code	Quantity	Unit of Measure Code	Work Units	Work Unit Mea
→ Fixed Asset	FA000100	LUMB			☑	J00060	03-10		20		0.00	

When the purchase document is posted, the details flow to the Posted Purchase Invoice as well.

Also, check the related ledgers with updated fields.